

Guidelines for Sponsored Research Collaborations between the Tulane National Primate Research Center (TNPRC) and the Uptown Campus, TUHSC

The purpose of these guidelines is to clarify the administrative procedures for sponsored projects that combine faculty collaborations or services from the TNPRC and the Uptown Campus or TUHSC.

Proposals that involve such collaboration should:

- Contain budgets separating the TNPRC activity from the Uptown Campus/TUHSC activity
- Have costs for faculty effort, non-human primates (acquisition, per diem specialized services), testing indirect costs, etc., verified by the TNPRC Business Office. Note: This applies to proposals initiated by Uptown Campus/TUHSC investigators
- For those proposals initiated by TNPRC investigators, have costs for Uptown Campus/TUHSC faculty effort, fringe benefits, indirect costs, etc., verified by Sponsored Projects Administration
- Indicate in the budget justification (or for NIH, on the *Checklist Form Page*) that two different indirect cost rates have been used.

Awarded projects that combine collaborations or services of the Uptown Campus/TUHSC and TNPRC campuses will be administered as follows:

- Sponsored Projects Administration will request that Grants and Contracts Accounting establish separate TAMS accounts for the TNPRC activity and the Uptown Campus/TUHSC activity
- Collaborating investigators on either campus will be able to make charges directly to the account established for their purposes
- The Principal Investigator will continue to have access to and oversight of all TAMS accounts associated with his/her sponsored project.

In some instances, the combined involvement of the Uptown Campus/TUHSC campuses and the TNPRC is minimal, and establishing separate accounts in TAMS may not be efficient. Sponsored Projects Administration will work with all parties to determine the best course of action.

For assistance:

TNPRC Campus:	985-871-6204
Uptown Campus:	504-865-5272
TUHSC Campus:	504-988-5613