Frequently asked questions:

PARKING: Contract parking is available through Parking Services located at the Tidewater Building, 1440 Canal Street, Ste. 803. Their telephone is 504.988.5577.

TULANE SPLASH IDS: A Tulane University photo ID is required and must be visible at all times. Your ID also gets you access to the buildings in the Downtown Campus including Deming. The ID's are available at the Tidewater Building, 1440 Canal Street, Mail Services, 8th floor. There is no charge for the ID.

One you have received your ID card, you will then take the ID to 1430 Tulane Avenue, Tulane School of Medicine, to the 1st floor Security area and they will scan your ID into the Downtown campus data base. Then you bring the card to the Deming office so we can scan your card into our system and give you access to Deming.

CARTS: Carts are available through the Management Office for your groceries or other shopping "goodies". There is no charge.

BELLMAN'S CART: We have rolling carts available for luggage when you move in. Please come to the office to secure the cart for your use in moving in. There is also a receiving area in the rear of the building where you can park temporarily to unload.

LAUNDRY FACILITIES: There are washers and dryers located on each floor at Deming with unlimited usage.

STUDY ROOMS: There are study rooms located on each floor of Deming for your use 24 hours.

On-Call Residents: On-call residents are available to assist each resident with maintenance emergencies and residents who are locked out of their rooms at night, on weekdays and 24 hours on weekends. On call residents get one half months' rent monthly for one semester. You are encouraged to sign up for the program with the Deming office.

CHECK INS: Deming Pavilion office is open Monday through Friday from 8:00 am until 4:00 pm. We are closed on the weekends and University holidays.

If your arrival is Monday thru Friday: You MUST check in during the hours of 8:15am-3:45pm Monday through Friday ONLY. Security is instructed to remind you that you are only able to register with the office to move in during the above times. Keys will not be left or given to anyone other than you.

If your arrival is on a Saturday or Sunday: We are offering the first weekend and the third weekend of August 2nd and 3rd 2014, August 16th and 17th from 8:30 am until 3:00 pm as available days for check in and move in.
All other weekend arrivals must check in with the office during check in hours only.

When you arrive you are required to check in with Ms. Harry, or Mrs. Walker. You will be required to show a picture ID and/or passport. You will need to fill out your paperwork at that time.

COURTYARD: On the 2nd floor there is a courtyard with a sauna. There are also tables, chairs and lounge chairs to provide a lush and inviting atmosphere to relax.

COMMERCIAL TENANTS: Located at Deming with outside entrances are Walgreen's, Subway and a Capital One ATM.

Guest Policy: While guests are in Deming Pavilion, residents are responsible for the actions of their guests. Residents are permitted to have bona fide overnight guests in their rooms, limited to no more than three consecutive nights. Tulane University reserves the right to assess residents with a fee for overnight guests. During Mardi Gras, there is a fee for all guests of Deming residents, all must be registered with the Management Office and must carry, at all times, guest passes issued by the Management Office. Guest passes are non-transferable and can be voided by the Manager at any time for any reason.

MONTHLY RENT: Your monthly rent includes all utilities, basic cable and internet connections. You must supply a cable cord for your T.V and an Ethernet cord if you wish to utilize the one in your apartment. Wi-Fi is also available at no cost to you. All apartments are furnished and include: Electric stove, refrigerator and microwave. WE DO NOT SUPPLY linens for beds or towels.

If your contract begins between the 1st and 15th of the month you will be charged a full month. If your contract begins 16th to 31st of the month you will be charged one-half months’ rent. However, if your contract begins 27th of the month or later your rent for that month is prorated to the end of the month.

This discount is ONLY available for the beginning of contract dates.
If your contract ends on or before the 15th of the month you will be charged one half months’ rent and 16th through end of month is a full month’s rent.
NO EXCEPTIONS.

If you violate the terms of your contract, whether by vacating the premises prematurely or by violating any of the terms of this contract (including, without limitation, the rules, policies and regulations set forth), you will forfeit your deposit and owe Tulane University one (1) month’s rent, and must vacate the apartment immediately upon request by the Management Office.

Please note there is additional charge for spouse or domestic partner per month. The listed costs per month are based on single occupancy.
Packages

Your packages can now be addressed and delivered to Mail Operations, Suite 802 at the Tulane University Health Sciences Center, School of Public Health and Tropical Medicine, Tidewater Building, 1440 Canal Street.

When Mail Operations receives a package for you, they will notify us and we will put a notice under your door. You can then go to the Tidewater Building, Suite 802 to pick up your package. Please note that the package will only be held for two (2) weeks – after that time, the package is returned to Sender.

Mail Operations will have updated software that will enable them to notify you via email when any package(s) arrives. We will need your assistance in making sure that we have the correct information regarding your email address. Please return this form with the information filled out at the bottom of this letter.

Please note the specific address for you also pertains to orders you place online.

If you have any questions at all concerning this procedure or questions regarding filling out the air bills correctly, please do not hesitate to contact us.

NAME: __________________________________________

APARTMENT NUMBER: __________________________

TULANE EMAIL ADDRESS: _________________________

ALTERNATE EMAIL ADDRESS: ____________________
1. Hutchinson Memorial Building (School of Medicine)
2. Tulane University Hospital and Clinic
3. Tidewater Building & Parking Garage (Tulane University Health Sciences Center & School of Public Health and Tropical Medicine)
4. DCI Building (Tulane Hospital & Clinic Conference Center)
5. Tulane Cancer Center & Saratoga Parking Garage
6. Elks Place
7. Deming Pavilion (Student Housing)
8. J. Bennett Johnston Building
9. Primary Care Clinic & LaSalle Parking Garage
10. The Medical Center of Louisiana at New Orleans–East Campus (Charity Hospital)
11. Veterans Affairs Medical Center
12. Environmental Science Building
13. The Medical Center of Louisiana at New Orleans–West Campus (University Hospital)
14. School of Medicine Parking Garage
15. H.E.A.L. Parking Garage
16. Women’s Clinic (143–147 S. Liberty)
17. 1555 Poydras St. (School of Medicine offices and Technology Services)
18. 131 S. Robertson Building (Tulane University School of Medicine)