CAMPAIGN INTERN PROGRAM
The Campaign of Councilmember LaToya Cantrell is seeking a small group of motivated and organized undergraduate and graduate students to join our staff.

ABOUT THE LATOYA CANTRELL CAMPAIGN
Councilmember Cantrell is guided by a strong and demonstrated commitment to focus on decreasing crime and building healthy communities. As she recently stated in an email to followers:

Her policy initiatives often focus on affordable housing, blight elimination, reduction of incarceration, increased effectiveness of the NOPD, youth and recreation programming and facility maintenance, changed policy towards immigrants, gender equity, and strengthening and rebuilding weak market communities.

This is an opportunity to work closely with the start up team of a citywide election campaign. The internship program provides interested students with a hands-on, multidisciplinary introduction to all aspects of local campaign operations.

All applicants should be flexible, highly-motivated, and display an experience with/interest in government and public service. Tech savvy, fluency in Spanish or Vietnamese, and familiarity with New Orleans are a plus. Ability to use and understand basic computer functions is a must. Strong preference is given to candidates who are able to commit at least two 3-4 hour shifts per week for 3 months or more.

General Campaign Intern

Candidates must have finished at least 100 undergraduate college credits by the start of the internship, and be enrolled in a program focused on government, political science, communications and messaging or other related fields. Candidates must be willing to commit a minimum of 10-12 hours per week for at least 12 weeks. The ideal candidate will have their own computers and the ability to work remotely on assigned tasks which can be completed by assigned deadlines. Strong written and verbal communications skills are essential.

Specific Duties will Include:
• Participate in organizing and implementing house meetings in neighborhoods to organize and mobilize voters
• Staff campaign fundraising events
• Work with campaign team to prepare and implement policy documents
• Assist in creating campaign messaging including website updates, candidate promotional materials, fundraiser announcements, etc.
• Analyze communication data statistics
• Help maintain and clean database including updates of new voter information, identification of duplicates, finding missing contact information, etc.

**Although the program is **unpaid**, depending on your university's and department’s requirements, you may be eligible to receive academic credit for your participation in it. It will be your responsibility to arrange to receive academic credit for your internship though we are happy to assist you as necessary. **

**APPLICATION SUBMISSION**

Applicants should submit the following materials to **Amy Rodenberger** at amy@latoyacantrell.com:

• Resume
• Statement of Interest
• Schedule of availability *(please indicate your class, work, and/or extracurricular activities’ schedules; strong preference is given to candidates who are able to commit at least two 3-4 hour shifts per week for 3 months or more)*
• Contact information for 2 professional/academic references

**PLEASE NOTE THAT AN APPLICATION MUST CONTAIN ALL THE ABOVE TO BE CONSIDERED COMPLETE.**

**APPLICATION DEADLINE FOR SUMMER TERM:** Friday, April 28, 2017
Interviews will be conducted May 1-5, 2017.