Department of Spanish and Portuguese
Undergraduate Degree Programs

Frequently asked questions about the:
MAJOR AND MINOR IN SPANISH
MAJOR IN PORTUGUESE
JOINT MAJOR IN SPANISH AND PORTUGUESE

1. How do I get information on the Spanish and Portuguese programs at Tulane?

Please see Spanish minor and major info on our Department website: http://tulane.edu/liberal-arts/spanish-portuguese/

2. How do I know if my language placement is at the right level?
Please contact our Language Program Director Prof. Amy George Hirons at ageorge@tulane.edu

3. How do I declare my minor or major?
   a) Download the minor or major declaration forms from http://tulane.edu/liberal-arts/spanish-portuguese/majors-minors.cfm
   b) Fill out the forms
   c) Schedule a meeting with your advisor in the Department of Spanish and Portuguese

4. Who is my advisor in the Department of Spanish and Portuguese?
Advisors are assigned by students’ last names. Please see below:

   **A-E**  Prof. Pavlovic (DUS)
   Office hours: T/Th 12:00-1:00 and Th 7-8 pm (by appointment only)
   Newcomb 200B
   Phone #: 862-3400
tpavlov@tulane.edu

   **F-J**  Prof. Herrera
Office hours: T 4:00-6:00 pm and Th 11:00 am – 12:00 pm  
Newcomb 322C  
Phone #: 862-3414  
yherrera@tulane.edu

K-O  Prof. Shuger  
Office hours: M 4-5, W 12-2  
Newcomb: 318D  
Phone #: 862-3423  
dshuger@tulane.edu

P-T  Prof. Shea  
Office hours: T: 12:00-12:30, 2:00-3:30, Th 2:00-3:00.  
Newcomb 310  
Phone #: 862-3410  
mshea@tulane.edu

U-Z  Prof. Howard  
Office hours: M/ W 2-3 and T 4-5  
Newcomb 322D  
Phone #: 862-3417  
howard@tulane.edu

Advisor for the major in PORTUGUESE and the Joint Major in Spanish and Portuguese:

PORTUGUESE  Prof. Atencio  
Office: 303C  
Office Hours: W 1:00-3:00 and Th 1:00-2:00  
Please schedule in advance: http://www.meetme.so/ratencio  
Phone #: 862-3401  
ratencio@tulane.edu

5. Where do I get information about Study Abroad?  
Please visit the Study Abroad office and schedule a meeting with their staff:  
http://global.tulane.edu/studyabroad/index.html
6. How do I transfer credits if I study abroad?
Please read carefully our Department's "Study Abroad Guidelines" at http://tulane.edu/liberal-arts/spanish-portuguese/upload/2014-Study-Abroad-Guidelines.pdf
Make sure that you schedule a meeting with your advisor in our Department before you go abroad. Classes that are not pre-approved CANNOT be transferred toward the Spanish minor or major.