STUDY ABROAD GUIDELINES
Department of Spanish & Portuguese

All majors and minors in Spanish are strongly encouraged to participate in Tulane’s language-intensive Study Abroad Programs. Prior to their participation, majors and minors should complete at least SPAN 3040, although the ideal study abroad candidate will have fulfilled the three major and minor requirements at the 3000 level. There are just a few programs that accept students who have only completed Spanish 2040.

Please keep in mind the following general guidelines:

- BEFORE GOING ABROAD - Students are responsible for meeting with their advisors in the department of Spanish and Portuguese prior to going abroad in order to discuss the substitution of possible courses.
- Spanish majors must take two out of three 6000 level courses on campus. One of those is Senior Seminar 6850. Therefore, double majors will need to take both of their 6000 level courses at Tulane.
- Spanish minors must take six credits (two classes) on campus in the department.
- Credit from courses taken abroad is applied toward courses in the Spanish curriculum at Tulane after students return to New Orleans.
- Courses that apply to the Spanish curriculum from abroad must resemble courses taught in the Department of Spanish and Portuguese, which are listed in the Undergraduate Catalog http://tulane.edu/liberal-arts/spanish-portuguese/catalog-descriptions.cfm. As a general rule, the Department recognizes courses in culture, literature, theater, poetry, film, and linguistics. The Department does not approve credit for courses in other disciplines, including political science, economics, biology, and sociology, even if these classes are taught in Spanish. Students must seek that credit from the appropriate department at Tulane.
- Students are also responsible for choosing courses that match the curriculum in Spanish as much as possible.
- Students may not receive credit for courses taken abroad if they took a similar course at Tulane. For example, if students take a course abroad called “Spanish Grammar and Composition,” they may not apply it toward SPAN 3040, which they took prior to participating in study abroad.
- Language courses, even if required by the program abroad, will not transfer as major or minor credit.
- 4040/4050 requirement for Spanish majors who study abroad: If there are no courses equivalent to Tulane’s 4040 and 4050 students should take some sort of comprehensive survey in early and modern readings. One of the courses should cover literatures from Spain and another should cover literatures from Latin America.
- SPAN 6850 Senior Seminar may not be substituted with a course from abroad, and must be taken in the Department.
- UPON YOUR RETURN TO NEW ORLEANS - Students will turn in to their advisors in the department of Spanish & Portuguese the course substitution form http://tulane.edu/advising/upload/Degree-Audit-Substitution-Request.pdf Advisors will keep copies this form in the student’s file.

- In order to process the substitution, students must provide their advisors with course descriptions, syllabi, reading assignment lists, etc., for the courses taken abroad. Please remember to bring these documents with you.

- A substitution form assigns a Tulane code (SPAN 3000, 4000, or 6000, depending on the complexity of the course) to classes taken abroad, which are usually identified with a 5000-level code. Please wait until courses taken abroad appear in your transcript before seeing your advisor about substitution. If your coursework abroad does not show in your transcript, contact the Study Abroad office. Your major or minor advisor in the department of Spanish and Portuguese cannot help you get your courses and grades transferred from the study abroad program.

- Please also review the guidelines of the Study Abroad office http://global.tulane.edu/studyabroad/policies.html

ENJOY YOUR STUDY ABROAD EXPERIENCE!

Revised Nov 2012 – Gómez