

Review Declaration Form

To be distributed to all assistant and associate professors by **March 1, 2018.***

Name: _____

Rank: _____ Department: _____

Year Entering Tulane: _____

Year of Third-Year Review: _____

Year of Promotion & Tenure: _____

Please check below, sign, and submit to your chair by **March 14, 2018.***

In the Academic Year 2018-19:

- I will be coming up for mandatory third-year review.
- I choose to come up ahead of schedule for third-year review.
- I will be coming up for mandatory promotion & tenure review.
- I choose to come up ahead of schedule for promotion & tenure review.
- As an untenured associate professor, I will be coming up for tenure review.
- I am electing to come up for review for promotion to full professor.
- I will not be undergoing review this year.

Faculty Signature*

Date

Department Chair Signature*

Date

* Upon this form's submission if not before, **faculty members coming up for review** are responsible for reading academic review guidelines, timetable, and CV in P&T format at <http://tulane.edu/liberal-arts/promotion-tenure.cfm> to prepare for upcoming action deadlines. **For promotion/tenure candidates, CV must be in proper P&T format for submission by April 5.** Department chairs are responsible for notifying appropriate tenured department members who will be involved in case proceedings/discussions of upcoming review cases upon submitting this form **by March 16** to SLA Dean's Office and also should remind members to review guidelines.