

J.N. KIERR FUND FOR COMMUNITY SERVICE NEWCOMB STUDENT PROGRAMS NEWCOMB COLLEGE INSTITUTE

The Kierr Fund for Community Service is awarded to an undergraduate woman at Tulane University to initiate or continue a community service project or program. This fund shall be used to promote community service and volunteerism by women. Because of the generosity of Mrs. Kierr's family, community service will continue to flourish and provide a valuable experience for an undergraduate woman to carry out important work in the New Orleans community.

Mrs. Josephine Noar Moses Kierr (1915-2005) graduated from Newcomb College in 1934 with a Bachelor of Arts in Psychology and then attended the Tulane School of Social Work. As a caseworker and volunteer, Mrs. Kierr was actively involved in the New Orleans community throughout her life. She held leadership positions on the P.T.A boards of Allen and Newman schools, the National Council of Jewish Women, and Family Service of Greater New Orleans.

Funding Guidelines:

- ◆ The maximum grant award is \$500. **Funding is available one-time only.**
- ◆ Funded proposals must not primarily benefit the individual grant recipient.
- ◆ Approved Fall 2011 grants must be implemented during the Fall 2011 semester, and Spring 2012 grants must be implemented in Spring 2012.
- ◆ Applicants should be prepared to give a 5 minute presentation in the event that the committee has additional questions.
- ◆ Funding will not be rewarded retroactively.
- ◆ A final written summary report must be submitted no more than 2 weeks after the completion of the project. The report should include an assessment of the event/project, a list of expenses and receipts, and copies of flyers, program booklets, and other relevant material. Failure to submit a report will result in the lost of funding and reimbursements.
- ◆ The J.N. Kierr Fund through the Newcomb College Institute must be publicly acknowledged as a sponsor whenever appropriate.
- ◆ Proposals may be submitted online or typed to the Newcomb Student Programs Office, 43 Newcomb Place by the appropriate deadline.
- ◆ Applicants are encouraged to apply as far in advance as possible to ensure funding.
- ◆ **The application deadline for the Fall 2011 semester is: Friday, September 30, 2011.**
- ◆ Requests will be reviewed within 2 weeks after each deadline.

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Complete the application and return it to the Newcomb Student Programs Office
by the designated deadline.

General Information:

Date: _____

Name: _____ SSN: _____

Local Mailing Address: _____

Email Address: _____ Phone Number(s): _____

Class Standing: _____ Major/Minor: _____

Project/Program Title: _____

Amount Requested: _____ Total Amount of Project/Program: _____

Is this a new program/project: _____ Yes _____ No

Organization Information:

Is this request submitted in conjunction with a student organization or university department?
_____ Yes _____ No

If so, which student organization/department? _____

Does the organization receive ASB funding? _____ Yes _____ No

Organization/Department Contact: _____

Email Address: _____ Phone Number: _____

Organization Advisor: _____

Email Address: _____ Phone Number: _____

Proposal Information:

Provide the following information on a separate sheet of paper in paragraph form:

- 1) Purpose
- 2) Plan of Action
- 3) Description of service program/project
- 4) Strategy for collaboration or engaging others
- 5) Detailed Budget for requested amount
- 6) Detailed Project Budget including financial contributions from other organizations/departments
- 7) Explain how this project will differ from previous productions, if applicable
- 8) When program/project will take place
- 9) Means of assessment/evaluation
- 10) Supporting materials (as appropriate)

If you have any questions, contact Newcomb Student Programs at 504.314.7651 or email cheaney@tulane.edu.

Return to:
J.N. Kierr Fund for Community Service
Newcomb Student Programs
43 Newcomb Place
Tulane University
New Orleans, LA 70118