Campus Life Grant Application  
Funded by the Newcomb Foundation  
2011-2012

Every academic year, the Newcomb Foundation awards Campus Life Grants to undergraduate women students for programs or projects that impact campus life or student learning at Tulane University. Preference will be given to those requests that address women’s issues and interests, and further Newcomb College Institute’s mission of enhancing the education of women.

Funding Guidelines:
♦ The maximum grant award is $500. Funding is available one-time only.
♦ Funded proposals must not primarily benefit the individual grant recipient.
♦ Approved Fall 2011 grants must be implemented during the Fall 2011 semester and Spring 2012 grants must be implemented during Spring 2012.
♦ Applicants should be prepared to give a 5 minute presentation in the event that the committee has additional questions.
♦ Funding will not be rewarded retroactively.
♦ A final written summary report must be submitted no more than 2 weeks after the completion of the project. The report should include an assessment of the event/project, a list of expenses and receipts, and copies of flyers, program booklets, and other relevant material. Failure to submit a report will result in the loss of funding and reimbursements.
♦ The Newcomb Foundation must be publicly acknowledged as sponsors whenever appropriate, including but not limited to email advertisements, facebook events and posters.
♦ Proposals may be submitted online by emailing cheaney@tulane.edu or typed to the Newcomb Student Programs Office, 43 Newcomb Place by the appropriate deadline.
♦ Applicants are encouraged to apply as far in advance as possible to ensure funding.
♦ The application deadline for the Fall 2011 semester is: Friday, September 30, 2011.
♦ Requests will be reviewed within 2 weeks after each deadline.
CAMPUS LIFE GRANTS
Funded by the Newcomb Foundation

Complete the application and return it to the Newcomb Student Programs Office by the designated deadline.

General Information:

Date: ______________________________

Name: ________________________________ SSN: _______________________________

Local Mailing Address: _______________________________________________________

____________________________________________

Email Address: _________________________ Phone Number(s): _____________________

Class Standing (FR/SO/JR/SR): _______ Major/Minor: _____________________________

Project/Program Title: ________________

Amount Requested: ________________ Total Amount of Project/Program: __________

Is this a new program/project: _______ Yes _______ No

Organization Information:

Is this request submitted in conjunction with a student organization or university department? _____ Yes ______ No

If so, which student organization/department? _____________________________________

Does the organization receive ASB funding? _____ Yes _____ No

Organization/Department Contact: ________________________________

Email Address: __________________________ Phone Number: ______________________

Organization Advisor: ________________________________________________________

Email Address: __________________________ Phone Number: ______________________
Proposal Information:
Provide the following information on a separate sheet of paper in paragraph form:

1) Purpose
2) Plan of Action
3) Strategy for collaboration or engaging others
4) Detailed Budget for requested amount
5) Detailed Project Budget including financial contributions from other organizations/departments
6) Explain how this project will differ from previous productions, if applicable
7) Means of assessment/evaluation
8) Supporting materials (as appropriate)
9) If the project is an event on campus, provide the date, time, and location of the event.

If you have any questions, contact Newcomb Student Programs at 504.314.7651 or email cheaney@tulane.edu.

Return to:
Campus Life Grants
Newcomb Student Programs
43 Newcomb Place
Tulane University
New Orleans, LA  70118

8/2011