Spring Internships: Deadline to submit November 30, 2011 (4pm)

Summer Internships: Deadline to submit March 1, 2012 (4pm)

Hand deliver your application to Newcomb College Institute, #43 Newcomb Place (campus building #26).

(Please type in the fields below or fill in by hand. Note that you may not be able to save your typing.)

Name ______________________________________________________________________________________________________

Campus/Local Mailing Address _________________________________________________________________________________

Permanent Address ___________________________________________________________________________________________

Phone________________________ E-mail ______________________________

Class Standing:  ☐ Freshmen  ☐ Sophomore  ☐ Junior  ☐ Senior

How did you hear about the internship application? _________________________________________________________________

(You must be enrolled full time at Newcomb-Tulane College during the semester you are funded and return full time the following semester.)

Major(s) and Minor(s) _________________________________________________________________________________________

How many hours will you be taking during the spring semester? _______________________________________________________

How many hours per week can you realistically commit to an internship? ________________________________________________

Will you have transportation to and from the internship?  _____________________________________________________________

Areas of interest for internships _________________________________________________________________________________

Do you know which organization(s) you would like to intern with? ____________________________________________________

___________________________________________________________________________________________________________

Have you been an intern before: ____________________ If yes, where? _________________________________________________
Past Work Experience

_________________________________________________________________________________________________________

_________________________________________________________________________________________________________

Please describe your typical commitments during the school year (e.g., student groups, volunteering, jobs, leadership positions).

_________________________________________________________________________________________________________

_________________________________________________________________________________________________________

Funding Request

Funding can be requested for housing, transportation expenses and supplies related to internship experience.

How do you plan to support yourself during the semester?

_________________________________________________________________________________________________________

_________________________________________________________________________________________________________

Will you receive additional funding from other sources? (Example of other sources include part-time job, allowance from family, other grants or scholarships, financial aid, academic department grants)

_________________________________________________________________________________________________________

_________________________________________________________________________________________________________

Would you be able to complete this internship without a grant?

_________________________________________________________________________________________________________

Funding amount requested $__________ (Include an itemized budget)

Check List: attach the following documents to application

☐ Resume

☐ Itemized budget (Use form available at NCI website)

☐ List of two faculty references with contact information