School of Science and Engineering Undergraduate Diploma Ceremony

Date: Saturday, May 19, 2018
Time: 4 PM – 5:30 PM
Building: Devlin Fieldhouse – Bldg. #30
Location: Tulane Uptown Campus
Tulane Uptown Campus map - [http://tulane.edu/about/visiting/uptown-campus-map.cfm](http://tulane.edu/about/visiting/uptown-campus-map.cfm)

The School of Science and Engineering will recognize August and December 2017 graduates and May 2018 science and engineering graduating seniors who participate in this ceremony.

- **3:00 p.m. – CHECK-IN, LINE-UP, INSTRUCTIONS**
  - Academic regalia (Cap & Gown) is required to participate in the ceremony.
  - Participating faculty and students report with academic regalia to the Lavin-Bernick Center for University Life – Kendall Cram Lecture Hall, Tulane Uptown Campus to check-in, line-up and instructions.
  - Students will check in to pick up their “reader” card to present to the reader on stage– Associate Dean Andrew Martinez.
  - Students will also receive a “photographer” card to be completed in the line-up area. Candid Campus Photography staff will pick up the photo card from each student in the marching line.
  - Students will be lined up to march and be seated by their major and will process onto the stage by major to receive their diploma cases.
  - SSE Dean, Department Chairs and Program Directors will be on stage to congratulate the students. Students will pick up their diploma following the ceremony in the LBC- Kendall Cram Lecture Hall.
  - Bottled water will be provided in the check-in area.
  - There will NOT be a secure place to store personal items in the LBC line-up rooms, e.g. purses, cameras, shoes, etc. during the ceremony.
  - All physically challenged students or guests that need special accommodations should contact the Science and Engineering Event Planner, Candy Guedry ([candy@tulane.edu](mailto:candy@tulane.edu)).

- **3:00 p.m. – Devlin Fieldhouse Opens**
- **3:45 p.m. – Faculty and students will march in double lines from the LBC to the Devlin Fieldhouse for the ceremony.**
- **3:45 p.m. – Guests should be seated in Devlin Fieldhouse; the procession begins shortly.**
- **4:00 p.m. – Ceremony begins with the procession.**
- **~5:30 p.m. – Ceremony ends with the recessional. Guests are asked to remain seated until all graduates and faculty are out of the building.**

- Diplomas will be mailed by the Tulane Office of the Registrar
Photographs will be taken of the participating students during the ceremony. Candid Campus Photography, the School of Science and Engineering official undergraduate diploma ceremony photographer, will be on hand at the diploma ceremony to photograph candidates receiving their diploma covers. Photographs can be viewed and ordered within 48 hours after the ceremony at [www.candidcampusphoto.com](http://www.candidcampusphoto.com).

- A proof order form will be sent out approximately 5 to 7 days following graduation. This form may be used to order official photographs by mail. For faster service, order online. For customer service, please call Candid Campus Photography, Inc. at 1-800-233-3686 or e-mail customerservice@candidcampusphoto.com.

Science and Engineering graduates should go to [www.candidcampusphoto.com/tusse](http://www.candidcampusphoto.com/tusse) to pre-register in order to receive their proofs as quickly as possible following the diploma ceremony.