Promotion to Senior Professor of Practice Guidelines
In accordance with Section H.2.c of the School of Science & Engineering Tulane University Constitution of the Faculty

Adopted: September 11, 2014

The School of Science and Engineering deeply appreciates the many contributions of its Professors of Practice. In order to recognize those who perform beyond the usual level of expectation, the rank of Senior Professor of Practice has been created. In addition to the recognition that comes with this title, Senior Professors of Practice are appointed to 5 year renewable terms instead of the usual 3 year renewable terms for Professors of Practice.

The School of Science and Engineering recognizes that Professors of Practice perform very diverse functions in their pedagogical role and that these can vary among departments and within departments. Hence the guidelines for promotion to Senior Professor of Practice are broad and should be defined by each of the departments to best reflect their needs and norms for the Professors of Practice position. Each Department must therefore develop its own Senior Professor of Practice guidelines and must file these guidelines with the School of Science and Engineering Professor of Practice Promotion Advisory Committee.

Criteria applicable to all departments are the following:
1. Student evaluations
2. A teaching evaluation by one or more tenured faculty members who attend at least one class
3. Copies of syllabi and grade distributions for each course taught
4. Written statement of teaching goals and teaching philosophy
5. Envisioned courses to be taught/developed over next 5 year period

Suggestions for departmental criteria, but not limited to the following:
1. Coordination of courses that have multiple sections
2. Activity in service learning
3. Success in teaching large sections
4. Mentoring of undergraduates outside of class
5. Providing letters of recommendation for graduate/professional school, awards, etc.
6. Service on departmental, School, and University committees
7. Success in running and improving undergraduate laboratories
8. Participation as a reader on honors theses
9. Citizenship
10. External funding for development of undergraduate courses and activities
11. Publications in the area of pedagogy
12. Participation in conferences and workshops in the area of pedagogy
In accordance with the Constitution of the SSE Faculty, departmental recommendations on cases involving promotion to the rank of Senior Professor of Practice must be submitted to the SSE Professor of Practice Promotion Advisory Committee, which will then present its recommendations to the SSE Promotion and Tenure Committee.

The departmental recommendation letter must outline the criteria used for its promotion recommendation. Furthermore, the letter must contain a summary of the discussion, including the reasons for any negative votes and must indicate the number of faculty supporting the recommendation, the number opposing it, and the number abstaining or unable to vote.

In the case of a unanimous vote of the departmental committee, the SSE Professor of Practice Promotion Advisory Committee will normally accept this judgment unless there is some egregious factor that requires closer scrutiny. In cases where the recommendation is not unanimous, dissenting voters may prepare a letter as a group or letters as individuals to present to the committee.