Newcomb-Tulane College

Major/Minor Declaration Form

Step 1: Complete Student Information: Date:_____

Name: _____ Student ID #:_____
Last First MI

Student Signature:_____ Phone:_____

Tulane e-mail: _____ Expected date of graduation:_____

Step 2: Dropping a major/minor/dual degree: (Check all that apply. If none apply -- skip to Step 3.)

☐ I am dropping a previously declared major. List major(s) to drop: _____

☐ I am dropping a previously declared minor. List minor(s) to drop:_____

☐ I am dropping a joint degree. List joint degree to drop:_____

Step 3: Declare your major/minor: (Check all that apply. If none apply -- skip to Step 5.)

☑ I am declaring a new primary major. ☐ I am declaring an additional major.(2nd, 3rd, etc.)

☐ I am declaring a new minor. ☐ I am declaring a dual degree (pursuing 2 different degrees)

Step 4: Bring form for review and approval to the appropriate department (s):

Degree (s) pursued:_____

New Primary Major:_____ **New Additional Major**:_____

_____ _____ _____ _____
Department Chair Approval Date Department Chair Approval Date

_____ _____
Faculty Advisor's Name (please print) Faculty Advisor's Name (please print)

_____ _____
Faculty Advisor's Signature Faculty Advisor's Signature

_____ _____
Faculty Advisor Tulane ID number Faculty Advisor Tulane ID number

New Primary Minor:_____ **New Secondary Minor**:_____

_____ _____ _____ _____
Department Chair Approval Date Department Chair Approval Date

Step 5: Bring completed form back to the Center for Academic Advising for processing:

_____ _____
Newcomb-Tulane College Academic Advisor Date

Center for Academic Advising ▪▪▪▪ 102 Richardson Building ▪▪▪▪ Newcomb-Tulane College ▪▪▪▪ www.advising.tulane.edu
Phone: 1-504-865-5798 Fax: 1-504-865-5799

Academic Advisor's Initials:_____ SFAREGS Updated:_____ SGAADVR Updated:_____ REV 3/11